

Instructions:

- 1) Complete Customer Name, Address and Contact Information. This will be used for billing and to prepare and deliver the final report. We may also contact you in the event additional information is required. Please include phone number where you may be reached.
- 2) Provide Date of Survey, and Project Name and optional Project # (this information is used for preparing final report).
- 3) Indicate desired turn around time by circling choice. For asbestos, indicate yes/no for test until positive (TTP) for homogenous areas.
- 4) Indicate desired Analysis by circling choice and indicating total number of samples for each matrix/analysis.
- 5) Provide Customer ID # to match labeled sample. Provide sample description and optional sample location. Where appropriate for analysis, provide volume or area sampled.
- 6) Sign and date lower left corner when submitting samples to the laboratory.

Sample Acceptance Policy: General

Samples must be clearly and uniquely identified. Samples must be in suitable sealed containers. A chain of custody document must be completed and submitted with the samples. For Lead Air and Lead Wipe samples, the laboratory advises customers to supply specimens of blank sampling media from the same source lot as was used for collecting the field samples.

Sample Acceptance Policy: Lead Paint

In order to obtain a reporting limit of 0.01%, APEX Research requires a minimum sample size of 100 mg (generally, about a teaspoon). Samples with a mass below 100 mg will have reporting limits that vary in direct correlation with the sample mass provided. To comply with AIHA-LAP reporting limit requirements, APEX Research requires a minimum of 10.0 mg of paint to provide a reporting limit of 0.10%. Paint should be removed from substrate when sampling, as its presence may affect the reported results.

Sample Acceptance Policy: Lead Air

Air samples must be submitted on 0.8µm MCE filters. APEX Research's reporting limit for lead in air samples is 3.0 µg/filter. The laboratory requires a minimum volume of 300 L of air to comply with AIHA-LAP reporting limit requirements. 300 L will result in a reporting limit of 10.0 µg/m³.

Sample Acceptance Policy: Lead Wipes

Wipe samples must be submitted on ASTM E1792 compliant media. APEX Research's reporting limit for lead in dust wipe samples is 5.0 µg/wipe. Samples with a sample area of 144 in² yield a reporting limit of 5.0 µg/ft². To comply with AIHA-LAP reporting limit requirements for lead on horizontal surfaces, a minimum sample area of 144 in² is required.

Terms and Conditions:

This chain of custody represents the entire agreement by and between Apex Research Inc. and customer whose name is listed above or on the other side. Apex Research Inc. is not responsible for the accuracy of the results when requested/required to physically separate and analyze layered samples.

Indemnification:

Customer agrees to indemnify, defend and hold harmless Apex Research, Inc. from and against any and all actions, claims, demands, judgments, liabilities, expenses, penalties, citations of whatever kind, character or description, including actual attorney fees and court costs that may arise out of the customer's work under this agreement, including the customer's failure to perform pursuant to this agreement. The customer shall upon written demand by Apex Research, Inc., assume or defend at the customer's sole cost and expense any and all suits or defense or claims. It is further understood and agreed that this agreement is not in lieu of and shall not in any way impair or exclude Apex Research, Inc.'s right to be indemnified and held harmless by customer under any other agreement, statute or common law, and all such rights shall be cumulative.

* All results should be reviewed by a state licensed asbestos inspector.